



Online Events Statistics



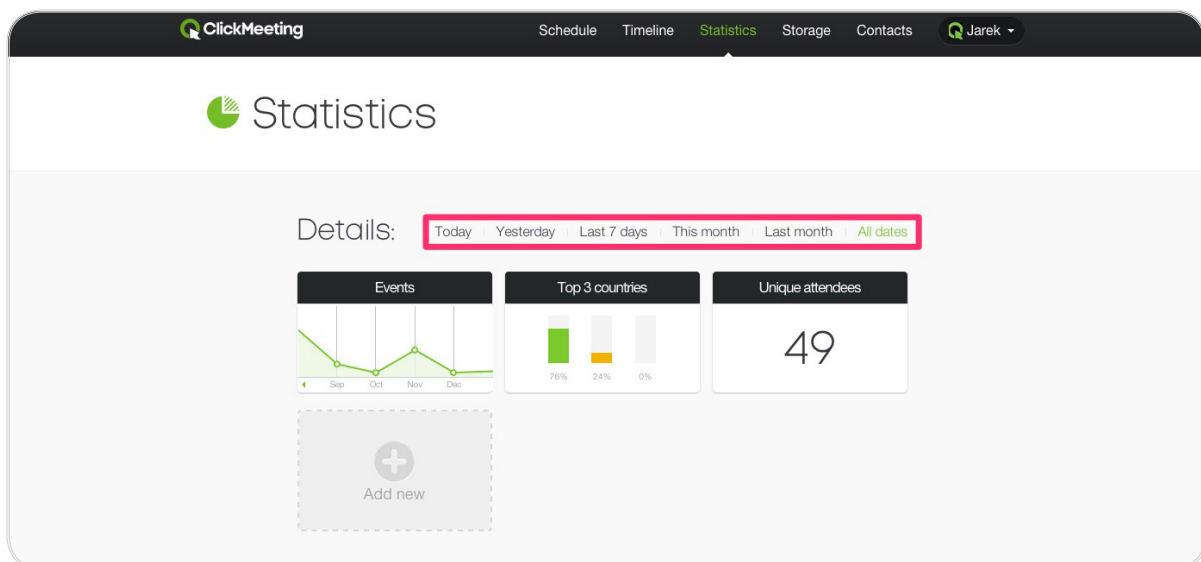
www.clickmeeting.com

In this guide...

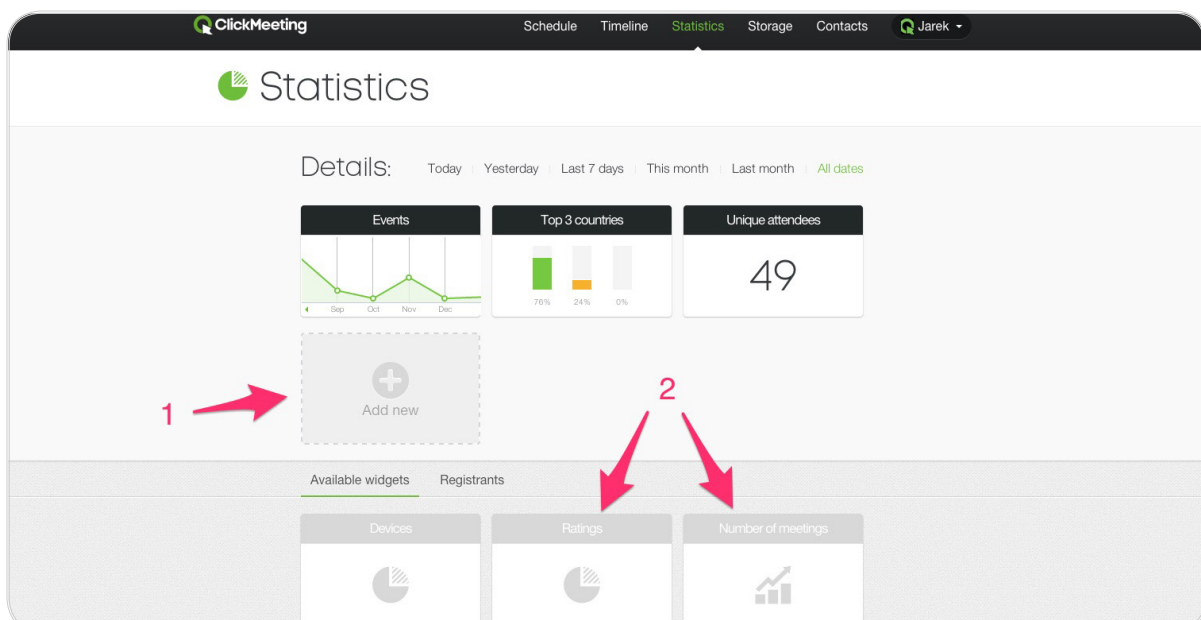
Learn how to view your meeting statistics and derive useful predictions and trends.

Managing your statistics

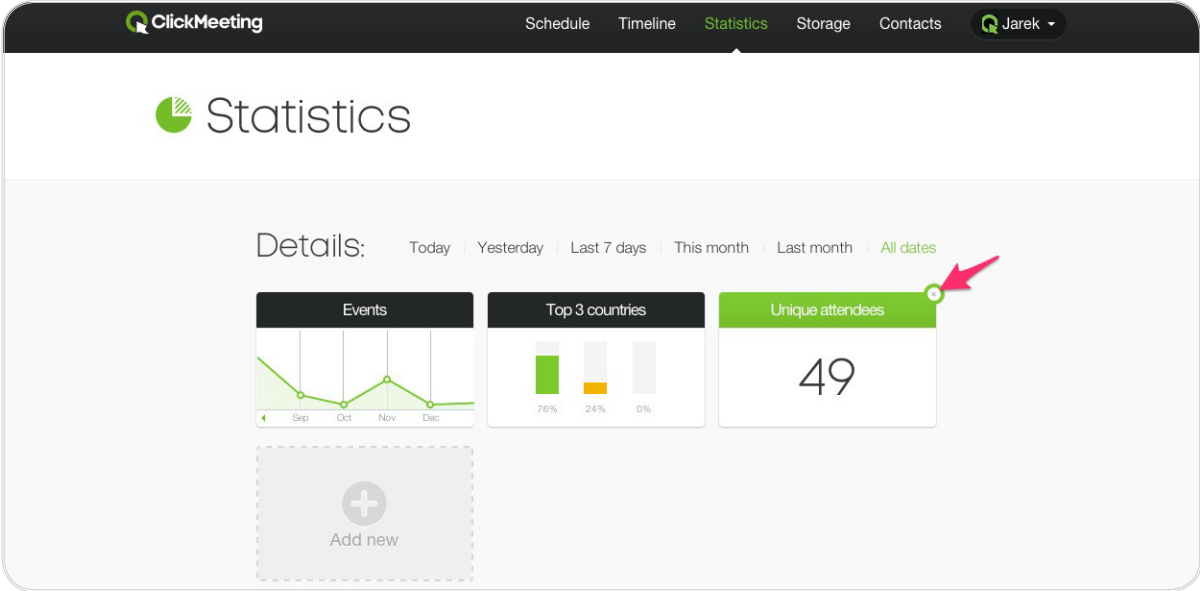
Log into your account and go to the **Statistics** tab. You'll see your total number of sessions, broken down by month, the three countries with the most participants in your events, and total number of attendees. To filter the results by date, choose today, yesterday, last 7 days, this month, last month or all dates:



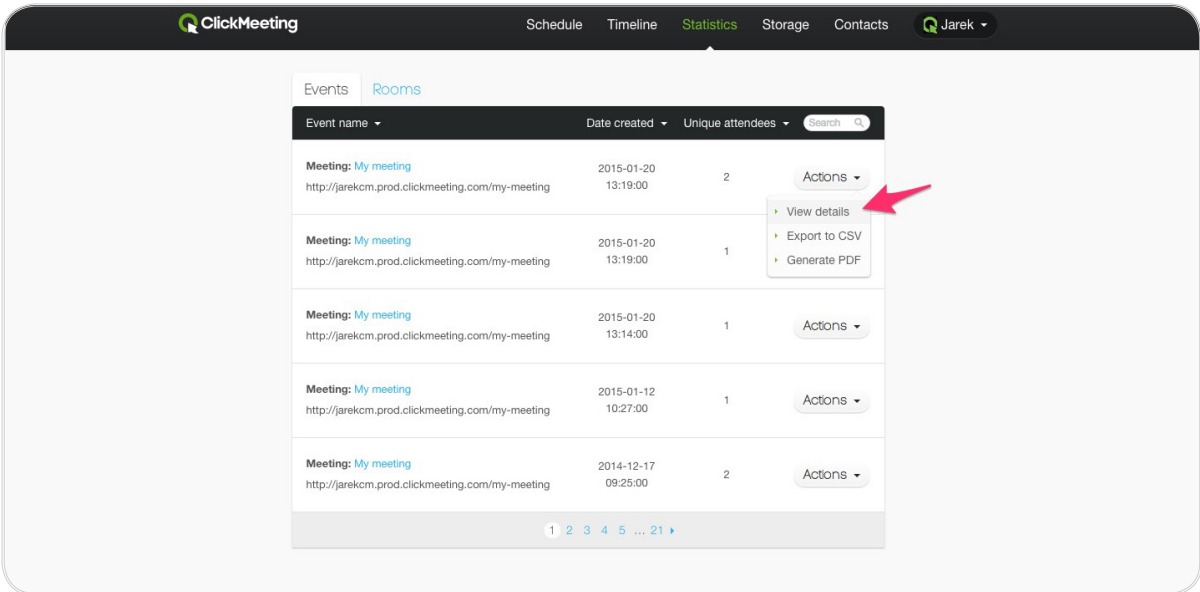
To add new statistic to the general view, click **Add new** and choose a widget:



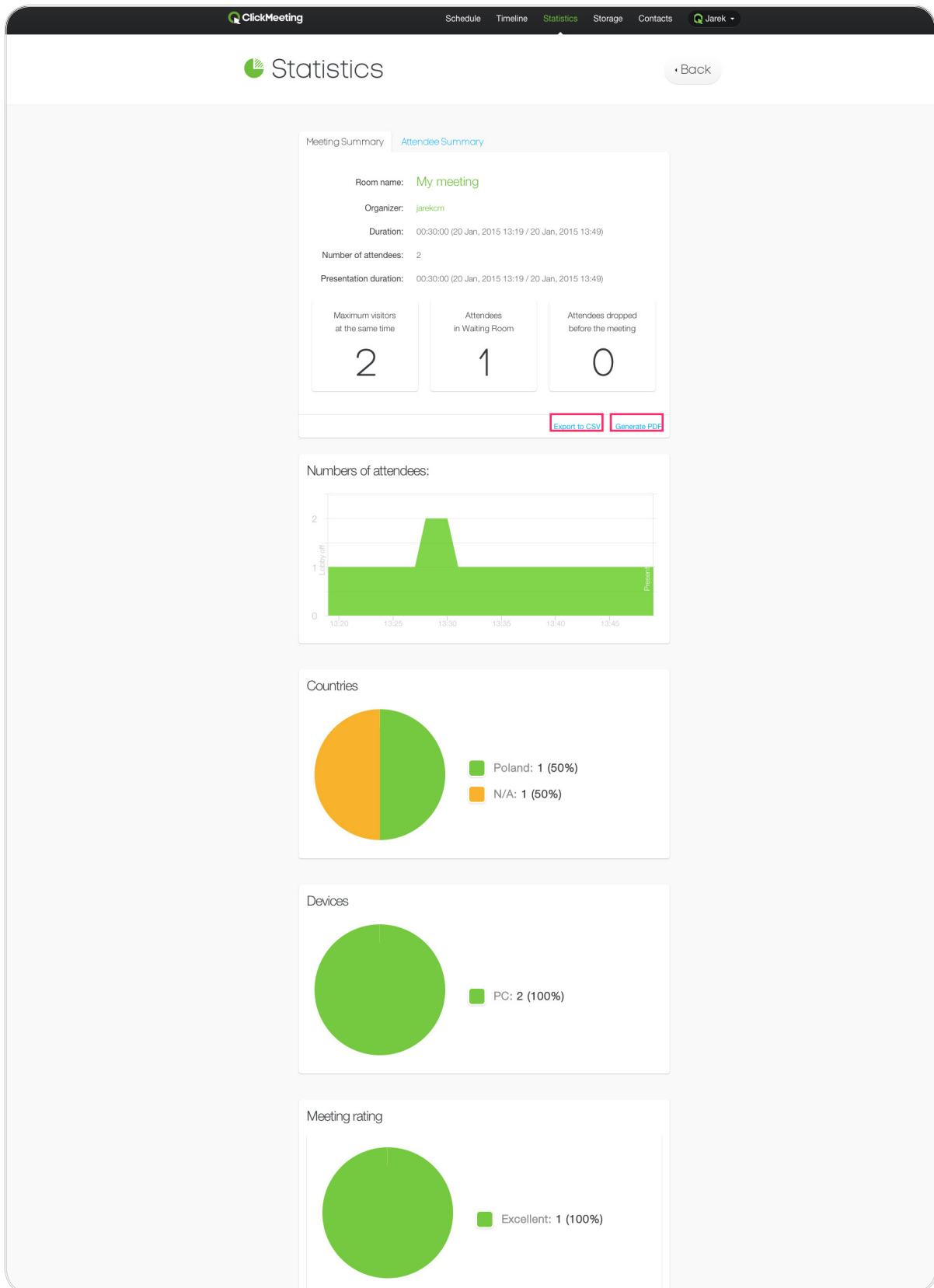
Drag and drop statistic widgets to change the order. To delete a widget, click the X button in its upper right corner:



To view detailed statistics, scroll down to the **Choose an event** area. You can view statistics per event or per room. Please note that you can have several events (sessions) in one room. Use the search tool to find the one you're interested in. After choosing a session or event, go to **Actions** and **View details**:

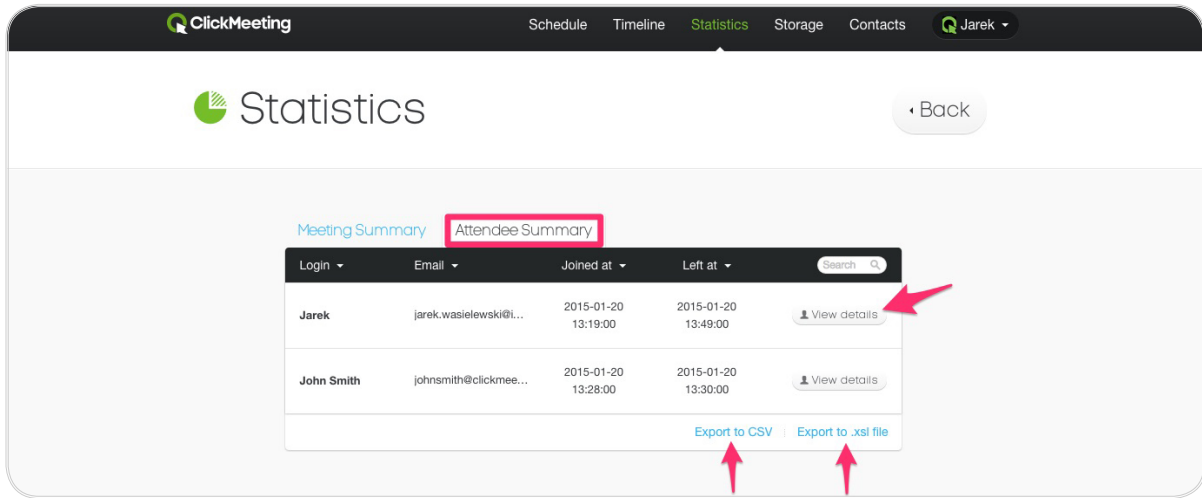


You'll see a list of visitors, their country, devices used to access the event and its rating:



You can export this data to a CSV file or generate a PDF file.

Go to the **Attendee summary** tab to view and export more info on individual participants:



Getting help and support

ClickMeeting is an intuitive platform. If you run into any difficulties, we've prepared materials to help you out:

- ✓ Search our knowledgebase for answers to your questions.
- ✓ View our easy-to-follow printable user guides.

If you don't find what you're looking for, please contact our friendly customer support team. We're available six days a week!

- ✓ Start a live chat session
- ✓ Send us an email